

# Guide to Patient Portal

Using the Patient Portal, you can view your records, enter medical information, and send messages to your provider.

## Logging On

1. Type the URL below into a Mozilla Firefox browser window. **DO NOT** type *www* or *https* in front of the URL.  
**Note:** If you do not currently have Mozilla Firefox on your computer, you can download it for free. We do not recommend using any other browsers.

***newnandermatology.ema.md***

2. Log in with the username and password listed below.

**Username:**

**Password:**

## Utilizing the Patient Portal

Using the assigned username and password, log into the portal

### Patient Info

1. Contact Info: Patients can view all of their contact information, but cannot make any changes.
2. Insurance and Pharmacy: Patients can view their Insurance information but cannot make any changes. They can however, add or change their preferred pharmacy.
  - To add a pharmacy, select *Pharmacy Search*. Enter as much criteria as possible and click Search. Click the blue link to add the pharmacy.



PHARMACIES

FILTER

|       |                      |          |                      |
|-------|----------------------|----------|----------------------|
| Name  | <input type="text"/> | City     | <input type="text"/> |
| Phone | <input type="text"/> | State    | Select One           |
| Fax   | <input type="text"/> | Zip Code | <input type="text"/> |

Refill enabled  Yes  No  Any

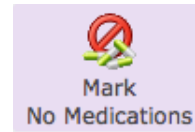
Type  Retail  Mail

3. **Medications:** Patients can *add* or *delete* medications they are currently taking.
  - To add a medication, begin typing the medication in the *Drug Name* field. Select the medication when it populates below. Then, you will choose the appropriate dose.
  - If there are no medications to add, select *Mark No Medications*
  - To delete a medication, select *Delete* to the right of the medication.

**ADD NEW MEDICATION**

Drug Name:

| NAME  |
|---|
| lisinopril<br>lisinopril - id: 6620   |
| lisinopril (bulk)<br>lisinopril (bulk) - id: 116187                         |
| lisinopril-hydrochlorothiazide<br>lisinopril-hydrochlorothiazide - id: 2586 |



4. **Allergies:** Patients can *add* or *delete* their current allergies.
  - To add an allergy, begin typing the allergy in the *Allergy* field. Select the appropriate allergy when it populates below.
  - If there are no allergies, select Mark KNDA
  - To delete an allergy, select *Delete* to the right of the allergy.

**ADD NEW ALLERGY**

Allergy:

|         |                       |
|---------|-----------------------|
| PATIENT | penicillamine         |
|         | penicillin G          |
|         | penicillin G procaine |
|         | penicillin V          |
| OTHER   | penicillinase         |
|         | Penicillins           |



5. **Past Medical History:** Patients can *add* or *delete* their medical and surgical histories.
  - To add a condition, select the checkbox next to that condition.

**SELECT ANY OF THE FOLLOWIN**

- Anxiety
- Arthritis

6. Skin Disease History: Patients can *add* or *delete* their skin disease history.
  - To add a condition, select the checkbox next to that condition.
7. Social History: Patients can *add* or *delete* their social history.
  - Fill in the appropriate information
8. Family History: Patients can *add* or *delete* their family history.
  - To add a condition, begin typing in the Family History field. Select the appropriate condition when it populates below. Then choose the family member.
  - To delete a condition, select *Delete* to the right of the condition.

**ADD NEW FAMILY HISTORY**

Family History:

Family history of malignant neoplasm of skin (situati

Family history of squamous cell carcinoma of skin (:

Family history: neoplasm of skin (situation)

Family history: Skin disease (situation)

**PATIENT FA**

**Meaningful Use**

9. Problem List: Patients can view a list of their diagnoses as well as an information sheet on each of those diagnoses. No changes can be made to this tab.
  - To view more information on a condition, select the blue information bubble next to the condition



### Visit Info

Patients can view their *Visit notes*, *Educational handouts*, and any *Test results* the provider has posted.

### My Health

- To view records, select the date in blue


04/22/2013 12:59 PM

- To view the Education Handout of that visit, select the Patient Education link

[Patient Education](#)

### Tests and Results

- Select the date in blue to view the pathology report
- Select the blue information bubble to the right of the result, to view more information on this diagnosis
- Select *Compose* to generate an intramail to your provider

| ASK A QUESTION          | DATE                       | TEST                                       | RESULT       | LEARN   |
|-------------------------|----------------------------|--|--------------|---|
| <a href="#">Compose</a> | <a href="#">02/25/2015</a> | Biopsy by Shave Method on right lower back | Benign Nevus |  |

### Contact Us

Patients can send messages to their provider and receive messages from their providers.

- Select the date in blue to view the intramail.
- Select *New Message* to generate a new Intramail to your provider

